

AMA EXECUTIVE COMMITTEE TERM OF REFERENCE

KABUL – AFGHANISTAN (2016)

Background: Afghan Midwives Association is in the process of reorganization and system development. Year 2015 was a challenging time not only for AMA but for many other Associations and organizations as well. AMA has gone through a comprehensive assessment done by external consultant supported by HEMAYET project of JHPIEGO. In this assessment there was clear direction toward structure changes and association management and development.

Following Congress in Sep 2015 in which an executive board (with 13 members) has been elected, AMA leadership decided to assign all these board members in to 12 committees where they can easily find their responsibility and scope of work. The current ToR specifies certain responsibility and scope of work of all the above mentioned committees.

Main objectives:

- 1.** To assign members of executive board on certain activities in area of their expertise to fulfill necessary obligations
- 2.** To facilitate smooth implementation of AMA activities outlined in business plan 2016

Specific Objective:

(To be mentioned by committee)

1. Monitoring and Research Committee

This committee will interact and support the monitoring and research components, it will primarily focus on strengthening monitoring at the provincial chapters. This committee will also be reportable to the Executive Board. The committee will update on progress of monitoring and research and could actively participate in number of research programs.

The following are specific tasks and responsibilities

- Develop a comprehensive monitoring plan from provincial chapters
- Establish a monitoring and evaluation system following ICM tools
- Active participation in all relevant meetings at MOPH
- Capacity building of Midwives in research
- Record and review all obstructs
- Sharing of new researches through this committee

| Name number | position | Profession | contact |
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Output:

- Comprehensive monitoring plan developed and implemented
- A good monitoring system in place and functional
- MOPH meeting actively participated
- Capacity building plan on research component developed

Deliverable:

- Committee update the executive board on monitoring and new research in each meeting
- Monthly and annual progress report